



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, June 1, 2023

7:00 p.m.

The Arden Park Hotel, Stratford

MINUTES

- Present: Steve Hearn, Chair
Gary Austin, Dr. Chuck Gatfield, Joani Gerber, Barry Hutton, Dr. Kevin Lefebvre, Kathy Lewis, Joe Looby, Lynanne Mason, Kerri Ann O'Rourke, Kim Ross Jones, Greg Stewart, Tricia Wilkerson, John Wilkinson, Andrew Williams, Mary Cardinal, Iris Michaels, Sue Davey, Lauren Rogers
- Regrets: Ron Lavoie, Ken Haworth, Dr. Alex Chun, Dr. Heather Percival, Dr. Nadine Potvin, Dr. Alistair Smith
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1. **Welcome & Call to Order**

Steve Hearn, Board Chair called the meeting to order and quorum was confirmed. He provided the Land Acknowledgement.

2. **Patient Story**

The Patient Story was shared at the meeting by a family who extended their gratitude to their guardian angel Vicky VanHerck for her kindness, and for being there for them in their time of need personally and professionally. Members of the family attended the meeting, along with Vicky, a member of the Porter Team at the Stratford Site and Rebecca Gonser Manager of the Surgical Inpatient Unit. Their story can be found on the Huron Perth Healthcare Alliance Website:

- <https://www.hpha.ca/inSITESnewsletter?newsid=17341>

Joani Gerber expressed her appreciation to the Board as she attended her last regular meeting. On behalf of the Board, Steve Hearn recognized and thanked Joani for her ongoing dedication and contributions to the Board and the Huron Perth Healthcare Alliance.

3. **Approval of Agenda**

It was moved by Kathy Lewis, seconded by Gary Austin:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the meeting agenda as circulated.

CARRIED

4. **Declaration of Conflict of Interest**

There was no conflict of interest declared by any members.

5. Minutes of Previous Meetings**5.1. April 6, 2023**

It was moved by Kim Ross Jones, seconded by Greg Stewart:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held April 6, 2023.

CARRIED

6. In-Camera Session**6.1. Motion to Move to In-Camera Session**

It was moved by John Wilkinson, seconded by Barry Hutton:

THAT the Huron Perth Healthcare Alliance move in-camera at 7:20 p.m.

CARRIED

6.2. Motion to Move out of In-Camera Session

It was moved by Tricia Wilkerson, seconded by Kerri Ann O'Rourke:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 8:05 p.m.

CARRIED

6.3. Report from In-Camera Session

During the In-Camera Session the Board received reports from the Governance & Stakeholder Relations, Medical Advisory and Resources & Audit Committees. An update was provided on the Multi-Sector Service Accountability Agreement.

7. Consent Agenda

It was moved by Gary Austin, seconded by Kerri Ann O'Rourke:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the June 1, 2023 Consent Agenda that included reports from the:

- **Chief Nursing Executive**
- **President & Chief Executive Officer**
- **Alliance Chief of Staff**

CARRIED

8. Governance**8.1. Board Committee Reports****8.1.1. Governance & Stakeholder Relations Committee**

The Governance & Stakeholder Relations Committee met on May 24th and John Wilkinson presented the report included in the agenda package for informational purposes. This included the 2023/2024 Commitments to Our Communities.

It was moved by John Wilkinson, seconded by Kathy Lewis:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the 2023/2024 Commitments to Our Communities

CARRIED

Kathy Lewis is representing the Huron Perth Healthcare Alliance (HPHA) Board on the Huron Perth & Area Ontario Health Team Accreditation Governance Sub-Committee. As accreditation preparations continue toward the onsite survey, the HPHA Board will have opportunities to be involved and Kathy will represent the HPHA during the onsite

survey. The Board completed the Accreditation Governance Functioning Tool together at the Board meeting, and this will be submitted electronically through the portal by Sue Davey.

8.1.2. Medical Advisory Committee

The Medical Advisory Committee met on April 27th and May 25th and Dr. Lefebvre presented the reports for informational purposes. He shared the Health Information System renewal evaluation process being undertaken across the organization to inform the recommendation to the Senior Team in the fall. The high school co-op program for students with an interest in healthcare has resumed and expanded to various clinical areas across the organization. Discovery Week was recently held with 28 first-year medical students attending from the Schulich School of Medicine who spent time in various areas across the Alliance. Laurie Roberts and Lori Hartman were recognized for their efforts in organizing and hosting events for these individuals who are future recruits and enjoyed their time.

8.1.3. Quality Committee

Kim Ross Jones presented highlights from the Quality Committee meetings held April 26th and May 24th. She encouraged members to review the Quality Improvement Plan narrative posted on the Huron Perth Healthcare Alliance website and includes a number of initiatives completed despite the pandemic challenges experienced. A quality improvement initiative was highlighted that recognized the Orthopaedic Technicians working in the Orthopaedic Clinic who developed a video to share with partner organizations on how to properly measure and fit an air cast to improve the patient experience and the recovery for individuals with fractures. Kim noted an acknowledgement received from the Trillium Gift of Life Network recently following procedures undertaken for organ and tissue donation from a patient that underwent Medical Assistance in Dying. Deepest condolences were extended to the patient's family who were thanked for their gift of life.

8.1.4. Resources & Audit Committee

The Resources & Audit Committee met on May 25th and Joe Looby presented the report included in the package that highlights the year-end results. He reported that the year-end actual reflects an operating deficit of \$3.1m due to impacts from the repeal of Bill 124. Capital expenditures totaled \$14.2m, debt totals were \$12.1m, total payments were \$1.7m (\$0.4m from foundations, \$1.3m of own use funds), and the adjusted current ratio was 1.0.

Joe recognized Ken Haworth, Iris Michaels, Jason Lott and their teams for their efforts during an extremely challenging year.

It was moved by Joe Looby, seconded by John Wilkinson:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the year-end March 31, 2023 financial statements and associated reports.

CARRIED

Joe provided highlights from the Workplace Health report noting the ongoing challenges with recruitment and retention. Improving results for the completion of performance appraisals by leaders and strategies to decrease sick time are priorities moving forward. Jaqui Tam, Director of Patient Care will join the team on June 19th and interviews for a new Director of Human Resources are currently underway.

The Professional Staff Resources update was received. An orthopaedic surgeon has been recruited to start in September and Emergency Department staffing of physicians and nurses remains a challenge. Primary Care physician recruitment is ongoing and it was noted that the Medical Schools are training less comprehensive primary care physicians who unfortunately do not meet the needs of our smaller communities. An additional year of training for this specialty has been implemented and will result in a gap year for graduates to fill vacancies.

8.1.5. Huron Perth & Area Ontario Health Team - Update

Andrew Williams presented the Huron Perth & Area Ontario Health Team (HPA-OHT) update. The HPA-OHT will experience new leadership as the Director on leave is not returning and the Interim Director has recently resigned to take a position with Ontario Health. Priority areas of focus include accreditation, IPAC (infection prevention and control), mental health and CHF (congestive heart failure).

9. HPHA Commitments to Our Communities – 2022/2023

- **Corporate Quarter 4 Review**

The detailed Quarter 4 status update was pre-circulated and presented for informational purposes. Many of the current priorities have been rolled up to continue moving forward in the 2023/2024 Commitments to Our Communities.

10. Directors Comments/Roundtable

None.

11. Next Meeting

- Huron Perth Healthcare Alliance Annual General Meeting – June 26, 2023
- Huron Perth Healthcare Alliance Organizational Meeting – June 26, 2023

12. Adjournment

The meeting was adjourned on a MOTION by Tricia Wilkerson at 9:08 p.m.